



Notice of a public meeting of

Corporate and Scrutiny Management Committee

To: Councillors Wiseman (Chair), Barnes, Horton, King, McIlveen, Potter, Runciman (Vice-Chair), Steward, Warters, Healey and Douglas

Date: Monday, 21 January 2013

Time: 5.00 pm

Venue: The Guildhall

AGENDA

1. **Declarations of Interest**

At this point, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

2. **Minutes** (Pages 3 - 8)

To approve and sign the Minutes of the last meeting of the Committee held on 12 November 2012.

3. **Public Participation/Other Speakers**

It is at this point in the meeting that members of the public who have registered to speak can do so. The deadline for registering is **5.00pm on Friday 11 January 2013**. Members of the public can speak on agenda items or matters within the remit of the committee.

To register to speak please contact the Democracy Officer for the meeting, on the details at the foot of the agenda.

4. Monitoring the Workforce Strategy 2012-15 (Pages 9 - 16)

This report provides Members with a progress report on the Workforce Strategy 2012-15 since its launch in May 2012.

5. Staff Sickness Absence Draft Final Report

To consider the draft final report of the Sickness Absence Management Task Group following their meeting on Monday 7 January 2013 (report to follow).

6. Briefing on Operation Reach (Pages 17 - 22)

To receive a verbal update from Officers on Operation Reach in relation to staff engagement and communication. *(Update circulated at the meeting now attached)*

7. Scrutiny Support Budget Monitoring Report (Pages 23 - 28)

To consider a report which provides information on the scrutiny support budget to date (report to follow).

8. Improving Engagement Scrutiny Review

To receive a verbal update from Task Group members on progress to date on this review following their December meeting.

9. Work Plan 2012-13 (Pages 29 - 32)

Members are asked to consider the Committee's work plan for the remainder of the 2012-13 municipal year.

10. Any other business which the Chair decides is urgent under the Local Government Act 1972

Democracy Officer:

Name: Jill Pickering

Contact details:

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.